

MINUTES

CITY OF HIALEAH GARDENS TUESDAY, JUNE 17, 2008

HOLLINGSWORTH HALL SENIOR CENTER 10003 NW 87 AVENUE

1. **Call to Order:** Chairman Garcia called the meeting to order at 7:35 p.m.
2. **Roll Call:** Present were Chairman Luciano Garcia, Councilman Elmo L. Urra, Councilman Jorge Gutierrez, Councilman Jorge A. Merida. Also present were Mayor Yiozet De La Cruz and Assistant City Attorney Aida Martinez Ruiz. Councilman Rolando Piña was absent.
3. **Invocation:** Chairman Garcia gave the invocation.
4. **Pledge of Allegiance:** Mayor De La Cruz led the Pledge of Allegiance.
5. **Deletions/Emergency Additions:** None were offered.
6. **Review of Minutes:** June 3, 2008. Chairman Garcia made a motion to approve the minutes of June 3, 2008, seconded by Councilman Merida. The motion was unanimously approved.
7. **Public Comments:** Ms. Maria Abascal, a Columbia University student was present preparing her thesis on city government and would like to interview the council members and the mayor in the near future.
8. **Presentation of Public Service Award to Alejandro Calleja, Silver Knight Recipient:** Mayor Yiozet De La Cruz.

Mayor De La Cruz presented Mr. Alejandro Calleja with the Distinguished Public Service Award for Music. Mayor De La Cruz had words of congratulations for Mr. Calleja in winning the Silver Knight Award. He is a senior at Mater Academy High School and was instrumental in the formation and success of the school band.

9. **Presentation on Water Conservation by South Florida Water Management District:** Mr. Lewis J. Beilman, III, Senior Intergovernmental Representative.

A presentation was given by Mr. Lewis J. Beilman III, Senior Intergovernmental Representative for the South Florida Water Management District on water conservation and water restrictions in the district and the city. Mr. Beilman provided informational flyers in both English and Spanish. Chairman Garcia

suggested to provide this information in the city's newsletter, and a link to the website was also suggested.

10. **Discussion of Audit Report for FY ending September 30, 2007:** Mr. Nestor Caballeros, Alberni, Caballero & Castellanos, L.L.P., Mr. August Torres, CPA.

Mr. Nestor Caballero from Alberni, Caballero & Castellanos LLP came forward and gave information regarding the city's financial standing. Mr. Caballero reported that the city was in stable financial condition, much the same as last year. Bond money has been used for capital outlay programs and the surplus at this time reflects an increase of approximately \$500,000.00. Mayor De La Cruz mentioned that for the eighth straight year, the city has produced a surplus. Chairman Garcia congratulated Mayor De La Cruz for his diligence in handling the budget and running the city with fiscal prudence. Mr. August Torres, the city's accountant came forward, reiterated Mr. Caballero's remarks, and stated that the city was in sound financial condition. Mr. Caballero gave the city an "A" grade added his comments on future revenue reduction to the city due to property tax cuts. Mayor De La Cruz will take this in consideration in planning future budgeting.

11. **Request for approval of agreement for direct placement search with Aerotek Inc., for Director of Water and Sewer Department:** Mr. Jose M. Lopez, Public Works Director.

Mr. Marcos Piloto, O.M.B. Director came forward and read his memorandum into the record regarding the terms of the agreement with Aerotek E & E for the Water and Sewer Department's direct placement of a department director. Mayor De La Cruz mentioned that the current director, Mr. Albert Nielson has been graciously extending his retirement until the city finds a replacement. Mr. Dennis Piatt from Aerotek came forward and gave information on how the firm screens candidates and the period for finding qualified applicants. The legal department will review the agreement and a resolution will be prepared for the next council meeting. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

12. **Discussion regarding Hialeah Gardens City Hall Complex Irrigation:** Mr. Jose M. Lopez, Public Works Director.

Mr. Jose M. Lopez, Public Works Director came forward and read his memorandum into the record that gave details of his recommendation to go forward with the contractor that was awarded the contract for irrigation for the government hub. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved. Chairman Garcia instructed to draft a resolution to this effect for the next council meeting.

13. **Discussion regarding responses to R.F.P. No. 2008-04 Baseball Scoreboard for Orlando "El Duque" Field at Westland Gardens Park:**
Mr. Walter Dubon, Director of Parks and Recreation Department.

Mr. Walter Dubon, Director of Parks and Recreation Department came forward and gave details of the bids received. The contract was awarded to Mr. Juan Diaz, the lowest responsive and responsible bidder. After reviewing the test-boring log provided by Mr. Dubon, the city's crew will prepare the field. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

14. **Proposed Resolutions:**

- A) RESOLUTION OF THE CITY OF HIALEAH GARDENS, FLORIDA, AUTHORIZING THE ENTERING INTO AN AGREEMENT WITH FENCE MASTER, INC., OR THE PURCHASE AND INSTALLATION OF TWO (2) BASEBALL FIELD BACKSTOPS TO BE LOCATED AT WESTLAND GARDENS PARK; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH FENCE MASTERS, INC.; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Martinez Ruiz read the full title of the resolution into the record. Mr. Walter Dubon, Director of Parks and Recreation Department gave details of the bids received recommending selecting the lowest bidder, Fence Master, Inc. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

- B) RESOLUTION OF THE CITY OF HIALEAH GARDENS, FLORIDA, APPROVING AND RATIFYING THE AGREEMENT FOR DENTAL INSURANCE BETWEEN METLIFE AND THE CITY OF HIALEAH GARDENS, PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR EFFECTIVE DATE.

Mrs. Martinez Ruiz read the full title of the resolution into the record and gave details regarding the decision to change to MetLife Dental, which offers more options of providers while maintaining the same premiums. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

- C) RESOLUTION OF THE CITY OF HIALEAH GARDENS, FLORIDA; AUTHORIZING ENTERING INTO AN AGREEMENT WITH CORPORATE GRAFIX, INC., FOR THE CITY OF HIALEAH GARDENS WEBSITE RE-

DESIGN AND DEVELOPMENT, PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Martinez Ruiz read the full title of the resolution into the record. Mayor De La Cruz made comments as to the selection of this company who will provide a new look for the website and provide more updated technology. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

- D) RESOLUTION OF THE CITY OF HIALEAH GARDENS, FLORIDA, AUTHORIZING THE PURCHASE OF LANDSCAPING TO BE USED FOR THE CITY HALL COMPLEX; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH GROUNDKEEPERS, INC.; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Martinez Ruiz read the full title of the resolution into the record. Mr. Jose M. Lopez, Public Works Director came forward and gave details of the recommendation to select the lowest responsive and responsible bidder, Groundkeepers, Inc. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

- E) RESOLUTION OF THE CITY OF HIALEAH GARDENS, FLORIDA, AUTHORIZING THE EXTENSION OF AN EXISTING AGREEMENT WITH BARREIRO CONCRETE CORPORATION FOR THE PURCHASE OF CONCRETE TO BE UTILIZED FOR THE HIALEAH GARDENS CITY HALL COMPLEX; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXTEND THE CURRENT AGREEMENT WITH BARREIRO CONCRETE; WAIVING COMPETITIVE BIDDING; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Martinez Ruiz read the full title of the resolution into the record. Mr. Jose M. Lopez, Public Works Director came forward and gave details of the extension of an agreement with Barreiro Concrete for the new city hall. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

- F) RESOLUTION OF THE CITY OF HIALEAH GARDENS, FLORIDA, AUTHORIZING THE ENTERING INTO AN AGREEMENT WITH E.L.A. CONSTRUCTION, CORP., FOR SITE LIGHTING FOR THE NEW CITY HALL

COMPLEX; WAIVING COMPETITIVE BIDDING; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH E.L.A. CONSTRUCTION CORPORATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Resolutions F, G and H were changed to discussion items. M. Lopez, Public Works Director came forward and gave details of the need for a change order for the site lighting for the new city hall. A new resolution will be drafted and presented at the next council meeting. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

- G) RESOLUTION OF THE CITY OF HIALEAH GARDENS, FLORIDA, AUTHORIZING THE PURCHASE OF SITE FLOORING FROM OLIVA BRICK AND THE ENTERING INTO AN AGREEMENT WITH E.L.A. CONSTRUCTION CORP., FOR THE INSTALLATION IN A TOTAL AMOUNT NOT TO EXCEED \$33,232.40 FOR THE NEW CITY HALL COMPLEX; WAIVING COMPETITIVE BIDDING; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH E.L.A. CONSTRUCTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Resolutions F, G and H were changed to discussion items. M. Lopez, Public Works Director came forward and gave details of the need for the change order for the site flooring for the new city hall building. A new resolution will be drafted and presented at the next council meeting. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

- H) RESOLUTION OF THE CITY OF HIALEAH GARDENS, FLORIDA, AUTHORIZING THE CONSTRUCTION OF A SECOND FIRE LINE TO BE USED IN THE NEW CITY HALL BUILDING; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO PERMIT A CHANGE ORDER WITH E.L.A. CONSTRUCTION THAT WILL ALLOW THEM TO UTILIZE CENTURY FIRE FOR THIS PURPOSE; PROVIDING FOR CONFLICTS; PROVIDING FOR

SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Resolutions F, G and H were changed to discussion items. M. Lopez, Public Works Director came forward and gave details of the need for a change order for the construction of a second fire line to be used in the new city hall building. A new resolution will be drafted and presented at the next council meeting. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

- I) RESOLUTION OF THE CITY OF HIALEAH GARDENS, FLORIDA, AUTHORIZING THE ENTERING INTO AN AGREEMENT WITH WESTBROOK MOTORS AND AMERICAN TOWING FOR THE CITY TOWING SERVICES; AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH WESTBROOK MOTORS AND AMERICAN TOWING; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mrs. Martinez-Ruiz read the full title of the resolution into the record. The towing issue was discussed at the City Council meeting of May 20, 2008. This resolution serves to memorialize the action taken at that meeting. Chairman Garcia made a motion to approve, seconded by Councilman Merida. The motion was unanimously approved.

15. **City Attorney's Report:** There were no comments from Mrs. Martinez-Ruiz.
16. **Mayor's Report – Miscellaneous:** Mayor De La Cruz made comments regarding the Fourth of July Event. A practice meeting will be held in the new Council Chamber in during recess in July. The Mayor also reported that we will be moved into the new building by next Friday.
17. **Council Members Concerns / Reports:** Councilman Gutierrez announced that a new board would be elected at Samari Lake East Condominium on August 14, 2008.
18. **Adjournment:** The meeting was adjourned at 8:34 p.m.

Respectfully submitted by:

Maria L. Joffe
City Clerk

Any person desiring to appeal any decision made by the Council with respect to any matter considered at this meeting will need a record of the proceedings, and it will be their responsibility to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

SCHEDULE OF MEETINGS

CITY COUNCIL

Tuesday, August 5, 2008, 7:30 P.M.

PLANNING AND ZONING BOARD

Monday, August 11, 2008, 7:30 P.M.

TECHNICAL REVIEW COMMITTEE

Thursday, August 7, 2008, 4:00 P.M.

WATER AND SEWER BOARD

Tuesday, August 26, 2008, 7:00 P.M.

POLICE PENSION BOARD

T.B.A.