



## City of Hialeah Gardens /Building Department

10001 NW 87TH AVENUE, 33016 - PHONE –305 558-4114/305-558-3862 - FAX – 305 698-7236  
[building@cityofhialeahgardens.com](mailto:building@cityofhialeahgardens.com) [building2@cityofhialeahgardens.com](mailto:building2@cityofhialeahgardens.com) [mdiaz@cityofhialeahgardens.com](mailto:mdiaz@cityofhialeahgardens.com)

TO ALL APPLICANTS:

RE: INSPECTION REQUIREMENTS FOR ALL WINDOW/DOOR PERMIT INSTALLATIONS

UPON ISSUANCE OF PERMITS FOR THE SCOPE OF WORK INVOLVING THE REMOVAL, CHANGING AND/OR REPLACEMENT OF ANY TYPE OF GLASS WINDOWS OR DOORS AND/OR SIDELITES, SKYLIGHTS OR FIXED GLASS, THE PERMIT HOLDER OR QUALIFIER BEARING HIS SIGNATURE ON THE PERMIT APPLICATION SHALL ABIDE BY THE REQUIREMENTS OF THIS DEPARTMENT AND COMPLY WITH THE FOLLOWING STATEMENT.

“UPON OBTAINING WINDOW AND/OR DOOR PERMITS FOR THE INSTALLATION OF SAME, IT IS THE RESPONSIBILITY OF THE QUALIFIER OF SAID PERMIT TO ARRANGE AND CALL FOR WINDOW/DOOR FRAMING (BUCK) IN PROGRESS INSPECTION PRIOR TO INSTALLATION OR PRIOR TO ANY CONSEALMENT OF ANY HORIZONTAL OR VERTICAL CLIP MULLION FOR THE PURPOSE OF VERIFICATION OF SIZE AND TYPE OF BUCK AS WELL AS VERIFICATION OF ANCHOR TYPE, EMBEDMENT AND SPACING. AT THE INSPECTION OF THE INSTALLATION OF ANY DOOR OR WINDOW, THE BUILDING INSPECTOR SHALL ALSO BE REQUIRED TO VERIFY AND CONFIRM THE LENGTH, TYPE AND ANCHORS USED WITH A MINIMUM EMBEDMENT TO STRUCTURE AS PER THE REQUIREMENTS OF THE PRODUCT APPROVALS (N.O.A).”

ACKNOWLEDGMENT:

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QUALIFIER/OWNER SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME