

# CITY OF HIALEAH GARDENS

## PARKS AND RECREATION DEPARTMENT RENTAL APPLICATION



**DATE OF RENTAL:**

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### LOCATION

Joe Sherron Park  
8889 N.W. 116th Street  
GAZEBO # 1 \_\_\_\_\_ 2 \_\_\_\_\_

Golden Eagle Park  
9784 N.W. 130th Street  
GAZEBO # 1 \_\_\_\_\_

**Rental Hours: SATURDAY (11:00 a.m. - 8:00 p.m.) SUNDAY (11:00 a.m. - 6:00 p.m.)**

Westland Gardens Park  
13501 N.W. 107<sup>th</sup> ave  
Terrace \_\_\_\_\_

**Rental Hours: SUNDAY (10-6 p.m.)**

**A COPY OF A PICTURE I.D. & UTILITY BILL MUST BE  
ATTACHED TO CONTRACT IN ORDER FOR RENTERS TO BE ELIGIBLE  
FOR THE HIALEAH GARDENS RESIDENT DISCOUNT**

**CITY OF HIALEAH GARDENS**  
**PARKS AND RECREATION DEPARTMENT**

PARK RENTAL APPLICATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK: \_\_\_\_\_ CELL: \_\_\_\_\_

DATE OF RENTAL:

\_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

ESTIMATE OF NUMBER OF PERSONS ATTENDING: \_\_\_\_\_

OFFICE USE ONLY

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GAZEBOS:

**RESIDENTS**

**NON-RESIDENT**

RENTAL FEE: \$100.00    RENTAL FEE: \$150.00    RECEIPT # \_\_\_\_\_    DATE: \_\_\_\_\_

TERRACE:

**RESIDENTS:**

**NON-RESIDENTS**

RENTAL FEE: \$200.00    RENTAL FEE: \$350.00    RECEIPT # \_\_\_\_\_    DATE: \_\_\_\_\_

## PARK RESERVATION RULES

**RENTAL FEE:**

A rental fee is required for all party reservations and must be paid by check or money order at the time reservation is made. Under no circumstances shall this fee be waived.

**CANCELLATIONS:**

No refunds shall be issued under any circumstance, including rain or bad weather. Under certain per-case situations a credit for the amount paid may be applied for a future party reservation during the same fiscal year. (October 1st to September 30th) Any fees not applied during the same fiscal year shall be forfeited.

**DAMAGE TO FACILITIES:**

A thorough inspection shall be conducted by a park supervisor immediately following the end of your event. Any damages found during the inspection of the facility will automatically result in a penalty fee.

I HAVE READ THE ABOVE ITEMS OF THE PARK RESERVATION RULES AND HERBY  
ACKNOWLEDGE THAT I UNDERSTAND AND AGREE TO ABIDE BY THEM.

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SIGNATURE

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DATE

## **PARK FACILITY RULES**

1. Stapling or nailing decorations to park facilities is not permitted.
2. Park facilities must be left in exactly the same condition as found. All poles, props, decorations, etc., that have been erected or attached must be removed and/or disposed of.
3. Bounce houses, popcorn machines, cotton candy machines and all other types of entertainment or catering equipment must operate off of their own power generators. No type of electrical device other than a small portable radio may be connected to park facility power outlets.
4. Kiddy Rides (trains, carnival rides, water slides, etc.) are not allowed in the park.
5. All noise and/or music must be kept to a moderate level so as to not disturb other park patrons or surrounding residential areas.
6. No person shall use, possess or be under the influence alcohol or drugs in any park facility at any time.
7. No person shall be in possession of a firearm on park property unless said person is a certified police officer working for the City of Hialeah Gardens.
8. All garbage must be disposed of properly in garbage containers.
9. No person shall throw refuse (liquid or solid) in any fountain, pond, lake or pool.
10. Any person using restrooms in any park shall leave them in a neat and sanitary condition.
11. Defacing, disfiguring, damaging or tampering with park property (including trees, poles, monuments and buildings) is strictly prohibited.
12. No person shall dig, remove, mark or deface park grounds, stones, trees or any other kind of natural park features.
13. No person shall drive a vehicle in any park other than in established or designated parking areas.
14. Where permitted, no person shall drive a vehicle on any park property at a rate of speed exceeding 15 miles per hour.
15. No domestic animals (other than service animals) of any kind are allowed in any of the parks.
16. Pony rides or any other kind of circus animals are not allowed in any of the parks.
17. No person in any park shall hunt, trap or pursue wild life at any time.

18. Official Park / Playground hours are 11:00 A.M. to 9:00 P.M. Monday thru Sat and 11:00 A.M. to 6:00 P.M. on Sundays.
19. In our shelter rentals all parties must take place between 11:00 A.M. - 8:00 P.M. on Saturdays and 11:00 A.M. – 6:00 P.M. on Sundays. Renters must leave their assigned party areas and be completely cleared out by 8:00 p.m. on Saturdays and 6:00 p.m. on Sundays.
20. No person shall leave a party facility in any park before properly extinguishing barbecues, cleaning their designated party area and placing all garbage in park facility garbage disposal receptacles.
21. Vending is strictly prohibited unless authorized by the Parks and Recreation Department.
22. The City of Hialeah Gardens reserves the right to call for additional police officers to be present during any event when necessary. If additional police presence is required, the event coordinator shall be responsible for the additional cost and such fee will be due immediately upon completion of the event.
23. If anyone observes any violation of the aforementioned rules and regulations, please make no move to physically stop the offending party and immediately call the police department for assistance at (305) 558-3333. If appropriate, please obtain all information concerning the violation including car make, license number and description of party/parties involved.
24. Rentals are for private functions only (ex. wedding, birthdays, family reunions etc.) Public events are not allowed.

\_\_\_\_\_

Initial

**OFFICE USE**

Damages, if any: \_\_\_\_\_ Cost Estimate: \_\_\_\_\_

Refund Approved by: \_\_\_\_\_ Date Picked Up: \_\_\_\_\_ Check #: \_\_\_\_\_

**CITY OF HIALEAH GARDENS  
PARKS AND RECREATION DEPARTMENT  
RELEASE AND WAIVER OF ALL CLAIMS  
AGREEMENT REGARDING RISK OF INJURY**

I hereby apply to the City of Hialeah Gardens for the rental and use of the facility or facilities as mentioned in the attached application, for private functions during the time frame of:

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

I understand that by renting this or these facilities I will expose myself and my guest(s) to normal risk of injury or harm associated with nature, sporting events and activities, picnics and social gatherings, musical events and/or passive recreational activities.

I agree that I am responsible for my own safety. I agree that I am responsible for my guest's safety to the point of producing a safe event or activity during the length of this contract.

I hereby assume all risk and responsibility of damage to the property to the City of Hialeah Gardens as it relates to my event and my use and/or misuse and hold the City of Hialeah Gardens, its agents and representatives harmless for any and all suits relating to the use of City-owned facilities.

I hereby fully and forever release, discharge and agree not to sue the City of Hialeah Gardens, any of their officers, directors, agents, employees, representatives and successors of any and all claims causing liability for injury, loss or damage sustained or incurred by me or my guest(s) arising out of or in any way associated with our attendance at or participation in my event through contracted rental.

I hereby fully and forever release, discharge and agree not to sue the City of Hialeah Gardens, any of their officials, elected or appointed, employees, past or present and contractors, past or present sponsors or their officers, agents, employees, representatives and successors for any loss, damage or expense done by me or anyone else because of conduct attributed to me.

I agree that this Release and Waiver shall be constructed and interpreted according to the law of the State of Florida. I understand and agree that this release and waiver shall be binding upon my heirs, assigns and all personal entities acting upon my behalf.

I have read the above items of the Release and Waiver, agree to abide by them, and hereby acknowledge that I understand this Release and Waiver.

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SIGNATURE

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PRINT NAME

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DATE



**City of Hialeah Gardens**  
13501 N.W. 107<sup>th</sup> ave, Hialeah Gardens, FL 33018  
Phone (305) 558-2331 Fax (305) 364-3005

## **Spray Zone Rules**

1. Proper swimming attire is a must. No cut off jean shorts, gym shorts, or T-shirts.
2. No food or drink can be brought into the spray zone.
3. You must obey lifeguards and signage at all times.
4. No pets are allowed.
5. No smoking. This is a non-smoking facility
6. Swim shoes are recommended, the flooring in the spray zone is textured for slip resistance.
7. If you have a communicable disease, diarrhea, or open wound, for the safety of our guests, please do not use the spray zone!
8. We reserve the right to remove any guest from the spray zone park.
9. DO NOT drink or put water in mouth it is recycled.
10. Absolutely no 'PINATAS' or any type of confetti are allowed in the wet zone or terrace area.
11. This is a family spray zone park, the atmosphere, conversations, etc. – should remain as such.
12. We are not responsible for lost or stolen items.

Lifeguards must be obeyed at all times. If you fail to follow lifeguard instruction, you will be asked to leave the pool area immediately.

For any reason, if the pool is shut down for maintenance, contamination issues, etc. –  
There are **NO REFUNDS!**

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Initials