



City of Hialeah Gardens

City Clerk's Office

Request for Lien Search / Open Permit Search

10001 N.W. 87th Avenue, Hialeah Gardens, FL 33016

Phone (305) 558-4114 Fax (305) 819-5315

REQUESTED BY:

Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

Email Address: _____

Date of Request: _____

REQUESTED FOR:

Property Address: _____

Folio Number: _____

Owner's Name: _____

Lien Search

Lien searches will provide:

- Recorded Liens
- Code Violations
- Water & Sewer Debt

Open Permit Search

Open Permit searches will provide:

- Record of any open and/or expired permits

Fee Schedule:

Lien Search:

\$100.00 **Five day search**
 \$200.00 **Rush/Same day** search if received before 12:00 noon

Permit Search:

\$100.00 **Five day search**
 \$200.00 **Rush/Same day** search if received before 12:00 noon

\$25.00 **For Detailed Ledger/Account History of Water & Sewer Debt**

PLEASE NOTE:
 Fee is per property address **or** per folio if it is a vacant lot.
 Separate checks are not necessary.

Checks should be made payable to:

City of Hialeah Gardens
 10001 NW 87 Avenue
 Hialeah Gardens, FL 33016
 Attn: Maria L. Joffe, City Clerk